Tips for providing feedback during check-in, during check-out and in class

*Things to say at check-in*

- Wow! You brought back your DPR signed! - You’re here on time again- great!

- Looks like you’re all set to go. - It’s great to see you this morning.

- Looks like you’re ready for a good day. - You’re off to a good start.

- You look so nice this morning. - You look happy to be here this morning.

- I like the way you said “good morning”. - Thanks for coming to check-in.

- Sounds like you had a good weekend.

- We missed you yesterday (if student was absent), nice to see you today.

*Things to say at check-out*

- You had a great (awesome, terrific, etc.) day!

- You’re right on target.

- Your mom/dad is going to be so proud of you.

- You’re really working hard!

- You are such a good student.

- You made your goal- wow!

- Looks like today didn’t go so well- I know you can do it tomorrow.

- I know it was a tough day- thanks for coming to check-out.

- We all have bad days once and a while- I know you can do better tomorrow.

- You look a little frustrated- what happened?

(If student looks upset take a few minutes to “just listen”)

*Things to say when giving feedback throughout the day*

**For best possible scores** – be enthusiastic! Tell the student what he or she did to receive the rating and encourage him or her to continue.

* Wow, you got all (almost all) 2's today! You kept your hands and feet to yourself, and you followed directions. I liked the way you asked nicely for your book from Ashley. Way to go!
* I am so proud of the way you followed directions, stayed on task, and were kind to your classmates. Looks like you'll make your goal!

**For good scores:**

* You are doing so well – look at that score! I saw that you kept your hands to yourself while you were working on that poster. I noticed you trying very hard today to stick to the rules and make your goal. Even though you got some 1's today because you were talking instead of doing your work, you did really well on keeping your hands, feet, and other objects to yourself.

**For low scores –** These also need explanation. Keep the discussion upbeat and positive, but give specific feedback on what the student did or did not do during the class to meet expectations. Try not to criticize, use threats, or get into long explanations. The teacher's rating is the final rating.

* Looks like you had a rough time listening and following directions during math, but I know you can do it. I look forward to seeing you succeed during our next period.
* Looks like you were having some trouble today. I know you can follow all the rules and finish your work but I didn't see you doing that today. Throwing your book is not keeping objects to yourself and it is important not to use unkind words. What do you think you'll work on tomorrow? You've had some really good days, so even though you missed your goal today because of being out of your seat and not completing your work, I know you can do much better.