

MMD Expense Categories

RECOMMENDED

- **Professional Development**
 - Purchase of supplies to display data for team meetings or to implement approved effective teaching/learning practices in classrooms (journals, data notebooks, etc.)
 - Mileage and fees for approved training at a designated location.
- **Staff Time**
 - **Substitute Costs** – Payment, including salary and benefits, for a substitute teacher to allow a classroom teacher (including special subject teachers) to be released to participate in approved professional development activities
 - **Extended Teacher Contracts** – Payment, including salary and benefits, to extend the contract of a professional staff member to attend PD &/or work on a collaborative project activity, formative assessment development, team work related to data, data organization, preparation for team meetings
 - **Stipends for Out of Contract Work** – Payment, including salary and benefits, to reimburse a professional staff member for work out of contract time on activities (development of formative assessments, team participation, etc.)
- **Technology**
 - Technology for MMD related activities
- **Formative Assessment**
 - Formative Assessment for district-wide items/item banks aligned to Missouri Learning Standards (MLS)
- **Snacks for MMD meetings**

NOT RECOMMENDED BUT ALLOWABLE

- Attendance at State/National conferences
- Curriculum work or training (i.e., ELA/Writing/Math, Common Core, SLO training, Digital Library training)
- Books/materials/resources that are not consistent with MMD
- PD providers from anywhere other than system trained staff

NOT ALLOWABLE

- Student/staff incentives/awards
- Banquets

The expense categories do not apply to funds received through indirect costs.