



MISSOURI MODEL DISTRICTS (MMD) INVOICE #2

District Name	County/District Code	Date
Contact Person	Email	
Phone	Fax	

Instructions

Check each activity below that has been completed. (Note there are activities for district and building levels.) Invoices should be submitted annually. Include all Building Activities Documentation forms with each submission.

Submit this form electronically to: **DESE.GrantInvoices@dese.mo.gov**. Call Thea Scott with questions: 573-751-0625

Definitions

<p>Building Size: to be used to calculate allowable amount.</p> <p><u>Small:</u> enrollment of 0-350 students</p> <p><u>Medium:</u> enrollment of 351-700 students</p> <p><u>Large:</u> enrollment of > 700 students</p>	<p>Total annual amount for district and building activities is based on building size and awarded per building per activity:</p> <ul style="list-style-type: none"> • Small: \$600 • Medium: \$900 • Large: \$1,300 <p>Total activities completed will be funded at 4.6% of the aggregated total of district invoice (indirect cost).</p>
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A. DISTRICT ACTIVITIES:

	Meet regularly with the MMD implementation facilitator to discuss progress on MMD invoice activities.
	Access services through assigned CST to implement MMD invoice activities.
	Participate in MMD onsite visits with DESE staff.

B. BUILDING ACTIVITIES: All buildings participating in MMD will have completed these activities.

Work with the district’s MMD implementation facilitator/CST to assess and address building needs based on the Self-Assessment Practice Profile tool (SAPP). Use the building assessments to help the district select activities and practices to address needs across the district.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
Based on results of the SAPP, develop a multi-year district implementation plan that is inclusive of all buildings and includes: <ul style="list-style-type: none"> • General timeline • Plan for completion of activities using DESE approved materials/resources on the VLP or MoEdu-Sail.org • How progress will be monitored 	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
All <u>new</u> staff trained using DESE approved (VLP) professional learning modules. Trainings may vary across buildings depending upon trainings previously received. Once each building has completed training all <u>new</u> staff using professional learning modules on the VLP, this item may be marked as completed on this invoice.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =

Building Leadership Team(s) meets regularly (at least monthly). Agenda and meeting notes provided to District Leadership Team who will review and analyze as evidenced by BLT and DLT meeting notes.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
Classroom implementation evidence regarding Developing Assessment Capable Learners, use of common formative assessments, and data-based decision making is evidenced through walk-through tool, rubrics, data collection forms, data wall, data collection digital tools, observation, video, etc.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
Building administrator(s) and/ or designee(s) use professional learning module practice profiles to regularly monitor (minimum 2 x year) at least one-half of instructional staff's implementation of foundation effective educational practices as determined by district's multi-year plan. (Collaborative Teams, Common Formative Assessment, Data-Based Decision Making)	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
Building administrator(s) and/or designee(s) use(s) professional learning module practice profiles to regularly monitor (minimum 2 x year) at least one-half of instructional staff's implementation of Developing Assessment Capable Learners (DACL).	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
CFA results are used by all collaborative teams to inform instruction and evidence is provided through team meeting notes, instructional plans, discussion with implementation facilitator, etc.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
CWIS: All building instructional staff participate in the administration (fall, spring, or both) of the Collaborative Work Implementation Survey (CWIS) with evidence of district level analysis provided through district leadership team meeting notes.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =
School-Based Implementation Coaching: At least one-half of each building's instructional staff support one another by completing two or more peer observation(s) with feedback using information obtained from training as documented on the practice profile.	# of Small building(s) # of Medium building(s) # Large building(s)	X \$600= X \$900 = X \$1,300 =

Certifications

I avow that the amount requested above is accurate, and documents are available at the building to substantiate that the required activities have been completed.

Superintendent Signature	Date
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DESE USE ONLY

Total from Section B. (District and Activities)	
Total of Section B x 4.6% (indirect cost)	
Invoice Total	

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 5th Floor, 205 Jefferson Street, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or Relay Missouri 800-735-2966.