



**MISSOURI MODEL DISTRICTS (MMD)
 BUILDING ACTIVITIES DOCUMENTATION FORM TO ACCOMPANY INVOICE #3**

| | | |
|-------------------------|---------------|------|
| BUILDING NAME | BUILDING CODE | DATE |
| BUILDING CONTACT PERSON | EMAIL | |
| PHONE | FAX | |

INSTRUCTIONS

Check each completed activity below, up to and including the date of submission. Submit the completed form to the district MMD contact.

Questions: 573-751-0625

DEFINITIONS

BUILDING SIZE

| | | |
|---|--|--|
| <input type="checkbox"/> Small: Enrollment of 0-350 | <input type="checkbox"/> Medium: Enrollment of 351-700 | <input type="checkbox"/> Large: Enrollment above 701 |
|---|--|--|

ACTIVITIES

B. BUILDING BASE ACTIVITIES: Check all that have been completed.

| | |
|--------------------------|---|
| <input type="checkbox"/> | One hundred percent of all building Collaborative Data Teams (CDT) will self-assess two or more times annually (minimum of one per semester) using the Collaborative Teams (CT) practice profile (VLP SAPP) on the VLP assessment tab. |
| <input type="checkbox"/> | District Leadership Team (DLT) and 100 percent of all Building Leadership Teams (BLT) will self-assess two or more times annually (minimum of one per semester) using the collaborative teams practice profile on the VLP assessment tab. |
| <input type="checkbox"/> | All instructional staff will individually self-assess one or more times annually using the Common Formative Assessment (CFA) practice profile (VLP SAPP) on the VLP assessment tab. |
| <input type="checkbox"/> | All CDTs will self-assess one or more times annually using the Data Based Decision Making (DBDM) practice profile (VLP SAPP) on the VLP assessment tab. |
| <input type="checkbox"/> | All instructional staff will individually self-assess two or more times annually using the Developing Assessment Capable Learners (DACL) practice profile (VLP SAPP) on the VLP assessment tab. |
| <input type="checkbox"/> | School-Based Implementation Coaching (SBIC) At least one-half of each buildings' instructional staff support one another by completing two or more peer observations with feedback on a selected practice as documented on the practice profile (not SAPP). |

CERTIFICATIONS

I certify that the activities checked as completed above are accurate, and documents are available at the buildings to substantiate that the required activities have been completed.

| | |
|---------------------|------|
| PRINCIPAL SIGNATURE | DATE |
|---------------------|------|

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.