A SYSTEMS APPROACH

Descriptive Data		
Reporter/ Respondent	When	Purpose/Use
Data Manager	Monthly	The compilation of a school's office discipline referral (ODR) data, which includes: 1) average referrals per day per month, 2) behavior, 3) location, 4) time, and 5) student's involved. Analysis of descriptive data helps the team to identify the cause of the problem so that they can select the most effective action steps.
		Tracking student demographics allows schools to ensure that all students are having positive experiences, outcomes, and opportunities resulting from their time in school. Demographic information includes, but is not limited to, gender, gender identity, grade/age, race, ethnicity, free and reduced lunch status, and presence of disability. Demographic information is used to identify, monitor, and address disproportionality. It is not used for decision making that contributes to disproportionality.
	When evaluating a student for possi- ble Tier 2 or Tier 3 Supports	Uses a combination of outcome, implementation and contextual data to identify the possible function of a student's behavior in order to select the appropriate Tier 2 standard protocol intervention, or to assist Tier 3 teams as they identify possible function of a student's behavior in order to assist them in developing a Behavior Intervention Plan.
	Respondent	Respondent Data Manager Monthly When evaluating a student for possible Tier 2 or Tier 3