**Building Leadership Team for Behavior**

**Leadership Team Assessment Practice Profile**

(This assessment is scored for a leadership team through averaging scores submitted by all respondents.

Each item is worth 0-4 points each.)

**Building Leadership for Behavior**

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| **Essential Function**  | **SAPP Questions (1 Rarely to 4 Always)** | **Scoring**  |
| 1. A building leadership team has been established that is representative of the school and meets on a monthly basis.
 | *The building leadership team has been established with individuals who represent each of the following categories as appropriate:** Administrator
* Teacher Representatives (each grade, team, department)
* Special Educator
* Counselor
* Paraprofessional
* Student
* Family Representative

*The building leadership team has established procedures to gather input from stakeholder groups including:** Certified staff
* Non-certified staff
* Students
* Families
* Community members

*The building leadership team has established meeting dates, times and locations for the entire school year, and publicly posted and/or communicated the schedule to all stakeholders.* | **Far =** Average of 6 or fewer points**Close =** Average of 7-8 points**Proficient =** Average of 9-10 points**Exemplary** = Average of 11-12 Points  |
| 1. The building leadership team has established efficient and effective meeting structures that include working agreements, meeting agenda and notes format, and decision-making procedures.
 | *The building leadership team has established and implemented efficient and effective meeting structures including:** Working agreements that are:
	+ collaboratively developed.
	+ posted and included on the team agenda.
	+ consistently referenced during meetings.
* Meeting agendas that include:
	+ outcomes for discussion.
	+ a time allotment for each outcome.
	+ the person responsible for reporting or leading.
* Clearly communicated and utilized decision-making procedures including:
	+ common understanding of decision-making authority in use for outcome under discussion.
	+ variety of decision-making approaches including consensus, majority rule, participative or representative and unilateral.
 | **Far =** Average of 6 or fewer points**Close =** Average of 7-8 points**Proficient =** Average of 9-10 points**Exemplary** = Average of 11-12 Points  |
| 1. The building leadership team has assigned team member roles and a system for collaborative learning.
 | *The building leadership team has assigned the following roles to team members:** *Chairperson*
* *Secretary*
* *Database Manager*
* *Communication Coordinator*
* *Time Keeper*
* *Cheerleader*
* *Historian / Archivist*

*The building leadership team has established systems for team member rotation for sustainability.* | **Far =** Average of 4 or fewer points**Close =** Average of 5 points**Proficient =** Average of 6 points**Exemplary** = Average of 7-8 points |