**Building leadership Team: Leadership Team Assessment**

**System:** The building leadership team (BLT) has through efficient and effective leadership teaming processes established a buildingwide understanding of the ABC’s of behavior, the importance of adult behaviors that promote positive student-teacher relationships and has defined expected student behaviors in all school-wide and non-classroom settings.

On a numerical response questions, please rate your implementation using the following scale:

1-Rarely 2-Sometimes 3-Almost Always 4-Always

* A building leadership team has been established that is representative of the school and meets on a monthly basis.

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| *The building leadership team has been established with individuals who represent each of the following categories as appropriate:** Administrator
* Teacher Representatives (each grade, team, department)
* Special Educator
* Counselor
* Paraprofessional
* Student
* Family Representative

*The building leadership team has established procedures to gather input from stakeholder groups including:** Certified staff
* Non-certified staff
* Students
* Families
* Community members

*The building leadership team has established meeting dates, times and locations for the entire school year, and publicly posted and/or communicated the schedule to all stakeholders.* |  1 2 3 4 1 2 3 41 2 3 4  |

* The building leadership team has established efficient and effective meeting structures that include working agreements, meeting agenda and notes format, and decision-making procedures.

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| *The building leadership team has established and implemented efficient and effective meeting structures including:** Working agreements that are:
	+ collaboratively developed.
	+ posted and included on the team agenda.
	+ consistently referenced during meetings.
* Meeting agendas that include:
	+ outcomes for discussion.
	+ a time allotment for each outcome.
	+ the person responsible for reporting or leading.
* Clearly communicated and utilized decision-making procedures including:
	+ common understanding of decision-making authority in use for outcome under discussion.
	+ variety of decision-making approaches including consensus, majority rule, participative or representative and unilateral.
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* The building leadership team has assigned team member roles and a system for collaborative learning.

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| *The building leadership team has assigned the following roles to team members:** *Chairperson*
* *Secretary*
* *Database Manager*
* *Communication Coordinator*
* *Time Keeper*
* *Cheerleader*
* *Historian / Archivist*

*The building leadership team has established systems for team member rotation for sustainability.* | 1 2 3 4 1 2 3 4 |