**Building leadership Team: Leadership Team Assessment**

**System:** The building leadership team (BLT) has through efficient and effective leadership teaming processes established a buildingwide understanding of the ABC’s of behavior, the importance of adult behaviors that promote positive student-teacher relationships and has defined expected student behaviors in all school-wide and non-classroom settings.

On a numerical response questions, please rate your implementation using the following scale:

1-Rarely 2-Sometimes 3-Almost Always 4-Always

* A building leadership team has been established that is representative of the school and meets on a monthly basis.

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| *The building leadership team has been established with individuals who represent each of the following categories as appropriate:*   * Administrator * Teacher Representatives (each grade, team, department) * Special Educator * Counselor * Paraprofessional * Student * Family Representative   *The building leadership team has established procedures to gather input from stakeholder groups including:*   * Certified staff * Non-certified staff * Students * Families * Community members   *The building leadership team has established meeting dates, times and locations for the entire school year, and publicly posted and/or communicated the schedule to all stakeholders.* | 1 2 3 4    1 2 3 4  1 2 3 4 |

* The building leadership team has established efficient and effective meeting structures that include working agreements, meeting agenda and notes format, and decision-making procedures.

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| *The building leadership team has established and implemented efficient and effective meeting structures including:*   * Working agreements that are:   + collaboratively developed.   + posted and included on the team agenda.   + consistently referenced during meetings. * Meeting agendas that include:   + outcomes for discussion.   + a time allotment for each outcome.   + the person responsible for reporting or leading. * Clearly communicated and utilized decision-making procedures including:   + common understanding of decision-making authority in use for outcome under discussion.   + variety of decision-making approaches including consensus, majority rule, participative or representative and unilateral. | 1 2 3 4    1 2 3 4  1 2 3 4 |

* The building leadership team has assigned team member roles and a system for collaborative learning.

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| *The building leadership team has assigned the following roles to team members:*   * *Chairperson* * *Secretary* * *Database Manager* * *Communication Coordinator* * *Time Keeper* * *Cheerleader* * *Historian / Archivist*   *The building leadership team has established systems for team member rotation for sustainability.* | 1 2 3 4    1 2 3 4 |